

TIPS TO STUDENTS

1. Higher education A privilege. Be studies, devoted and sincere.
2. Teacher is a friend, philosopher and guide. Consult your teacher.
3. College property is your property. Handle them with care.
4. Cleanliness is next to godliness. Keep the classrooms, buildings and the campus neat and tidy.
5. Regular attendance is essential, Be regular to your classes.
6. Education builds character. Cultivate a high standard of morality, conduct and behaviour.
7. Education and discipline go together Follow the rules and regulations. Be courteous and considerate to others.
8. The day to day activities of the College and rules and regulations of the Government may change from time to time. Look at the notice boards for announcement of changes.
9. The library, reading room, laboratories and playground facilities are provided in the College. Make good use of them.
10. Association activities and programmes are for personality development. Participate actively.
11. College is a Temple of knowledge. Maintain and uphold the decorum, dignity, honour and fair name of your college.

Ph : 0824 - 2407287 Web : www.govindadasacollege.com
Email : govindadasacollege@yahoo.co.in



GOVINDA DASA COLLEGE

(AFFILIATED TO MANGALORE UNIVERSITY)
RE-ACCREDITED BY NAAC WITH B++ GRADE, CGPA 2.87

SURATHKAL - 575 014, D.K.

Ph : 0824 - 2407287



**CALENDER
2020-21**

MANAGED BY
Hindu Vidyadayinee Sangs (Regd.)

ಕಾಲೇಜು ಗೀತೆ

ಅನಂತ ದೀಪ್ತಿಯ ನವ ದಿಗಂತ ವ್ಯಾಪ್ತಿಯ ಕಂಡು
ಹೃದಯಾರವಿಂದಗಳು ಹಿಗ್ಗುವಂತೆ,
ಸತ್ಯ ಶಿವ ಸುಂದರದ ಜ್ಞಾನ ಸಂಜೀವಿನಿಯು
ಬುದ್ಧಿ ಭಾವಗಳ ಶುಚಿಗೊಳಿಸುವಂತೆ

ನಡೆವ ದಾರಿಗೆ ಬೆಳಕು ಜೀರಿ ಮುನ್ನಡೆಸು ನೀ
ಅರಿವಿನಾ ಗುರಿ ತಪ್ಪದಂತೆ ಹರಸು
ಹೇ ಪ್ರಭುವೇ !
ನಡೆ ನುಡಿಗೆ ಸೌಹಾರ್ದ ತುಂಬಿ ನಲಸು

ರಾಷ್ಟ್ರೀಯ ಐಕ್ಯತಾ ಪ್ರಮಾಣ ವಚನ

"ರಾಷ್ಟ್ರದ ಸ್ವಾತಂತ್ರ್ಯ ಹಾಗೂ ಐಕ್ಯತೆಯನ್ನು ಸಂರಕ್ಷಿಸಲು ಮತ್ತು
ಬಲಪಡಿಸಲು ಅರ್ಪಣಾ ಮನೋಭಾವದಿಂದ ಕೆಲಸ ಮಾಡುತ್ತೇನೆಂದು
ನಾನು ಪ್ರವಚನಾರ್ಥವಾಗಿ ಪ್ರಮಾಣ ಮಾಡುತ್ತೇನೆ."

"ಅಲ್ಲದೆ ನಾನು ಎಂದಿಗೂ ಓಂನಾಚಾರದಲ್ಲಿ ತೊಡಗುವುದಿಲ್ಲವೆಂದು
ಮತ್ತು ಭಾಷೆ, ಪ್ರವೇಶ ಅಥವಾ ಇತರ ರಾಜಕೀಯ ಅಥವಾ ಆರ್ಥಿಕ
ಕುಂದು ಕೊರತೆಗಳ ಬಗೆಗಿನ ಭಿನ್ನಾಭಿಪ್ರಾಯಗಳನ್ನು ಮತ್ತು
ವಿವಾದಗಳನ್ನು ತಾಂತ್ರಿಕವಾಗಿ ಹಾಗೂ ಸಂದಿಧಾನಾತ್ಮಕ ರೀತಿಯಲ್ಲಿ
ಬಗೆಹರಿಸಿಕೊಳ್ಳುವ ದಿಶೆಯಲ್ಲಿ ನನ್ನ ಪ್ರಯತ್ನವನ್ನು
ಮುಂದುವರಿಸುತ್ತೇನೆಂದು ಪ್ರಮಾಣ ಮಾಡುತ್ತೇನೆ."

VIDYA PARA DEVATHA

Education is an
ever widening process
A Journey through New Horizons.....
Be a part of this
by seeking knowledge
with Hard work, perseverance
Diligence and Humility



OUR VISION

To facilitate students, largely coming from rural areas, reach higher levels of knowledge, capabilities and human values by the pursuit of excellence and promotion of quality for leadership.

OUR MISSION

- * To offer quality education at an affordable cost.
- * To promote human values by practising them.
- * To impart skills for acquiring and generating knowledge.
- * To promote responsible leadership through outreach programmes.
- * To prepare the students for career responsibilities by honing their soft skills.
- * To facilitate effective interaction among Management, Faculty, Students, Parents and Alumni.
- * To give priority to girls' education.

OUR INSTITUTION


Govinda Dasa College, founded in the year 1967 and affiliated to Mangalore University offers Bachelor Degree courses in Arts, Commerce, Science, Business Management and Computer Application for both girls and boys.

Hindu Vidyadayinee Sangha, which manages the college and other sister institutions, was founded on 30-11-1916, with the starting of Iddya Vidyadayinee School in the precincts of Sri Iddya Mahalingeshwara Temple, by the visionary teachers and well wishers. Vidyadayinee High School was started in the year 1944 and the next step was the starting of Govinda Dasa College in the year 1967.

The College Management and Faculty believe that the best way to prepare the youth for a career is through quality education with emphasis on human values and virtues.

The College is situated on N.H. 66 in Surathkal and is easily accessible by road.

STUDENT'S PERSONAL MEMORANDA

Name	:	
Date of Birth	:	
Class & Roll No.	:	
Father's Name	:	
Mother's Name	:	
Residential Address	:	
Phone	:	
Permanent Address	:	
Phone	:	
Physical Fitness	:	
a) Height	:	
b) Weight	:	
c) Identification Mark	:	
d) Blood Group	:	
e) Doctor's Opinion	:	
f) Adhara Card No.	:	
Signature of Student	:	
Signature of Medical Officer	:	
Bank Account No.	:	
<u>Fee Receipt No. & Date of Payment</u>	:	
Signature of the Father	:	
Signature of the Mother	:	
Signature of the Guardian	:	

GOVERNING COUNCIL OF GOVINDA DASA COLLEGE, SURATHKAL

1. Sri E. Janardhan
Rtd. Scientist, ISRO and President, H. V. Sangha (R) Chairman
2. Prof. Y.V. Rathnakara Rao
Rtd. Principal and Vice President, H. V. Sangha (R) Vice Chairman
3. Sri M. Venkat Rao, Rtd. Principal, Staff Training College
Karnataka Bank and Secretary H.V. Sangha (R) Member
4. Sri H.L. Rao, Chartered Accountant and
Treasurer H.V. Sangha (R) Member
5. Sri Ramesh T. N., Proprietor Sneha Enterprises and
Joint Secretary H.V. Sangha (R) Member
6. Sri H. Shriranga, Rtd. Senior Manager Corporation Bank
and Joint Treasurer H.V. Sangha (R) Member
7. Prof. Ramesh Kulai, Rtd. Prof. in Commerce and
Director-Administration GDC Member
8. Prof. Ganesh Sanjeev
Dept. of Physics, Mangalore University Representative Member
9. Dr. Anita Ravishankar, Associate Professor,
Dept. of Sociology, Mangalore University Representative Member
10. Prof. Mohandas Bhat, Rtd. Principal M.V. Institute of
Technology and Management, Bantwal Member
11. Prof. Vishvaraj I, Engineer Member
12. Prof. Balakrishna Bhat, Rtd. Professor and Ex MLC Member
13. Prof. Krishnamoorthy P., Principal Govinda Dasa College Secretary
14. Prof. Ramesh Bhat S.G., SWO and Vice Principal GDC Member

TEACHING STAFF

PRINCIPAL :	
Prof. P. Krishnamoorthy, M.A., M.Phil	
VICE PRINCIPAL :	
Prof. S.G. Ramesh Bhat, M.A., M.Phil.	
DEPARTMENT OF ENGLISH :	
Mr. Om Prakash, M.A.	Head of the Department
Mrs. Sharmitha U., M.A., BEd	Lecturer
DEPARTMENT OF KANNADA :	
Prof. P. Krishnamoorthy, M.A., M.Phil	Principal
Mr. S.G. Ramesh Bhat, M.A., M.Phil	S.W.O., Vice Principal
Ms. Deepa, M.A.	Lecturer
Mrs. Akshatha V., M.A. MCI BEd	Lecturer
DEPARTMENT OF HINDI :	
Mr. Marcel Louis Mascarenhas, M.A.	Head of the Department
Ms. Jyothi Kamath, M.A.	Lecturer
DEPARTMENT OF SANSKRIT :	
Mr. Vegeesha S., M.A., M.Phil	Head of the Department
Mr. Ashwin M., M.A.	Lecturer
DEPARTMENT OF HISTORY :	
Mr. B.Y. Kumar, M.A., M.Phil	Head of the Department
Ms. Rashmi Kayarwar, M.A.	Lecturer
DEPARTMENT OF ECONOMICS :	
Mr. Hareesha Acharya P., M.A.	Head of the Department
Ms. Daya M. Suvarna, M.A.	Lecturer
DEPARTMENT OF POLITICAL SCIENCE :	
Capt. Sudha U., M.A.	Head of the Department
Dr. Ashalatha, M.A., Ph.D.	Lecturer
DEPARTMENT OF COMMERCE & BUSINESS MANAGEMENT :	
Mr. Ganesh Acharya B., M.Com, M.B.A, M.Phil, PGDIP & U.P.	Head of the Department
Ms. Shridevi, M.Com.	H.O.D. Dept. of Commerce Administration
Ms. Punitha R., M.B.A.	H.O.D. Dept. of Business Administration
Mrs. Shilparani K., M.Com.	Lecturer
Mrs. Pratheeksha, M.Com.	Lecturer
Mrs. Ravikala, M.Com.	Lecturer
Ms. Sandhya, M.Com.	Lecturer
DEPARTMENT OF PHYSICS :	
Ms. Shobha Kumari A., M.Sc.	Head of the Department
Ms. Archana, M.Sc.	Lecturer
DEPARTMENT OF CHEMISTRY :	
Mr. Neelappa V., M.Sc.	Head of the Department
Ms. Adithi, M.Sc.	Lecturer

DEPARTMENT OF MATHEMATICS :	
Mr. Vamana Kamath, M.Sc., M.Phil	Head of the Department
Ms. Sajitha K. Nair, M.Sc., B.Ed.	Lecturer
DEPARTMENT OF COMPUTER SCIENCE :	
Ms. Geetha K., B.Sc., PGDCA, M.C.A.	Head of the Department
Ms. Shailaja, B.Tech.	Lecturer
Ms. Babitha Naveenchandra, M.Sc.	Lecturer
Ms. Veena, M.Sc.	Lecturer
Ms. Vidya Patil, M.C.A.	Lecturer
Ms. Poomima J. Gokhale, M.C.A.	Lecturer
DEPARTMENT OF JOURNALISM :	
Mr. Manjappa Dyamappa Goni, M.C.J.	Head of the Department
LIBRARIAN :	
Ms. Savithi A., M.L.B., M.A.	
PHYSICAL DIRECTOR :	
Mr. Harish Kumar, M.P.Ed.	
PG DEPARTMENT	
Dr. Harbert Nazerath, M.Com., Ph.D.	Director P.G. Centre
M.Com.:	
Ms. Harsharani, M.Com.	Lecturer
Ms. Bharathi, M.Com.	Lecturer
Ms. K. Mariyamma, M.Com.	Lecturer
M.Sc.:	
Dr. Sharath Kumar, M.Sc., Ph.D.	Head of the Department
Dr. Karthik J.S., M.Sc., Ph.D.	Lecturer
Dr. Namratha B., M.Sc., Ph.D.	Lecturer
Ms. Pooja, M.Sc.	Lecturer
DEPLOYED STAFF :	
Mr. Gopal M Gokhale, M.Sc., M.Phil., Associate Professor in Statistics, PPC, Udupi	
Ms. Anitha H.V., B.Com., SDC, H.V. Sangha (R.) Surathral	
OFFICE STAFF	
Mr. Surendra Kumar, M.A. (Office Manager)	
ADMINISTRATIVE SECTION :	
Mr. Venkappa Moolya M., M.A., FDC	
Mrs. Sonia, M.Com., FDC	
Mrs. Shruthi I., M.Com., SDC	
Mrs. Ashwini I., B.Com., SDC	
Mr. K. Basava	
LIBRARY STAFF :	
Mr. K. Chandrashekara, B.Com., FDC	
Mrs. Ashwini	
P.G. CENTRE :	
Mr. Shailaraj G. Sanil, sdc	
PHYSICS LAB ATTENDER	
Mr. P. Shripathi	
ACCOUNTS SECTION :	
Mr. I.G. Satish Bhat, FDC	
Mrs. Sharmitha U., B.Com., FDC	
Ms. Premalatha, B.Com., SDC	
CHEMISTRY LAB ATTENDER	
Mr. Raghuram	
COMPUTER LAB ATTENDER	
Mr. Shailesh Devadiga	
TECHNICAL SUPPORT STAFF :	
Mr. Shivananda	
CLEANING SECTION	
Mrs. Veena	
SECURITY	
Mr. Rajesh	

TEACHER CO-ORDINATORS FOR ASSOCIATION ACTIVITIES

1 Student Welfare Officer	Mr. Ramesh Bhat S.G.
Staff Secretary	Mr. Marcel Louis Mascarenhas
AMUCT Co-ordinator	Mr. Vaman Kamath
IQAC Co-ordinator	Mr. Hareesha Acharya P.
	Mr. Neelappa V.
AISHE Co-ordinator	Mr. Vaman Kamath
UGC Co-ordinator	Mr. Vageesh S.
RUSA Co-ordinator	Mr. Neelappa V.
Communicative Skills	Mr. Om Prakash
Computerised Accounting	Mr. Ganesh Acharya
Hardware Networking	Ms. Geetha K.
Vermi Technology	Mr. Sharath Kumar
Human Rights	Dr. Ashalatha
Consumer Education	Ms. Daya Suvarna
P.T.A. Secretary	Ms. Geetha K.
	Ms. Shailaja
Literary Association	Mr. Vageesha S.
Hindi Forum	Ms. Jyothi S. Kamath
Sanskrit	Mr. Vageesha S.
English	Ms. Sharmitha U.
Kannada	Ms. Deepa
2 Vidyarthi Vani	Mr. Vageesha S.
	Mr. Marcel Louis Mascarenhas
	Mr. Neelappa V.
	Mrs. Deepa
	Mr. Omprakash
3 Fine Arts	Mr. Ramesh Bhat S.G.
	Mrs. Deepa
	Ms. Punitha R.
4 Mahila Vedike	Ms. Daya Suvarna
	Ms. Ravikala
5 Humanities Association	Mr. B. Y. Kumar
History	Ms. Rashmi
Pol. Science Forum	Dr. Ashalatha P.
Economics Forum	Ms. Daya Suvarna
6 Science Association	Mrs. Sajitha K. Nair
Physics Forum	Ms. Shobha Kumari
Chemistry Forum	Ms. Adithi
Computer Science Forum	Ms. Veena K.
Mathematics Forum	Mr. Vaman Kamath
KUDE Co-ordinator	Mr. Neelappa V.
Research Cell	Dr. Ashalatha & Dr. Karthik J.S

7 Commerce & Management	Ms. Shilparani K.
8 N.S.S. Officers	Ms. Pratheeksha
	Ms. Poomima J. Gokhale
	Ms. Adithi
Asst. N.S.S. Officer	Mrs. Babitha Naveenchandra
Red Cross	Capt. Sudha U.
9 N.C.C.	Ms. Punitha R.
10 E.D.P. Cell	Mr. Vaman Kamath
11 Placement Officer	Mr. Harish Kumar
12 Rovers	Ms. Shilparani
13 Rangers	Ms. Veena K.
14 Innovation Club	Ms. Sridevi, Mr. Ganesh Acharya B
15 Vidyanidhi Bank	Ms. Veena K, Mrs. Shobha Kumari A
16 Rotaract Club	Ms. Geetha K, Capt. Sudha U
17 Womens Hostel	

CLASS TEACHERS & MENTORS

Class	Class Teacher and Mentor
I B.A.	Dr. Ashalatha P.
II B.A.	Capt. Sudha U.
III B.A.	Ms. Daya Suvarna
I B.Sc.	Mr. Adithi, Ms. Archana
II B.Sc.	Ms. Shobha Kumari A
III B.Sc.	Mr. Sajitha K. Nair
I B.Com.	Ms. Pratheeksha & Mr. Marcel Louis Mascarenhas
II B.Com.	Ms. Punitha R. & Ms. Deepa
III B.Com. (A)	Mr. Ganesh Acharya & Mr. Sandhya
III B.Com. (B)	Ms. Sridevi & Mrs. Shilparani K.
I B.B.A.	Ms. Ravikala
I B.C.A.	Ms. Shailaja H.
II B.C.A.	Ms. Vidya C. Patil
III B.C.A.	Ms. Babitha Naveenchandra

INTERNAL QUALITY ASSURANCE CELL

Student Charter

Institution's responsibilities towards students :

This institution shall

- communicate its goals and objectives systematically and clearly to all students.
- offer programmes that are consistent with its goals and objectives
- offer a wide range of programmes with adequate academic flexibility
- obtain feedback from students on the initiation, review and redesign of programmes if and when necessary
- facilitate effective running of the teaching-learning programmes
- implement a well-conceived plan for monitoring student progress continuously
- ensure that the student assessment mechanism is reliable and valid
- provide clear information to students about admission and completion requirements for all programmes, the fee structure and refund policies, financial aid and student support services
- ensure sufficient and well-run support services to all students
- promote healthy practices

Student's responsibilities of learning

The student shall

- appreciate the institutional goals and objectives and contribute to the realisation of the same by participating in relevant institutional activities
- have a clear knowledge of the programmes, admission policies, rules and regulations of the institution
- follow the time schedules, rules and regulations of the institution
- undertake regular and intense study of learning materials
- make optimum use of the learning resources and other support services available in the institution
- prepare for continuous internal assessment and term end examinations
- give feedback for system improvement
- have faith and ability to pursue life long learning
- live as worthy alumni of the institution
- promote healthy practices

IQAC

Higher education plays a central role in the development of both human beings and modern societies as it enhances social, cultural and economic development. It is now widely acknowledged that the dynamics of teaching and learning need to be described more fully. So, institutions should articulate their own appropriate quality procedures and mechanisms.

The Internal Quality Assurance Cell (IQAC) has been formed with a view to integrate various dimensions of teaching, research organising activities and community services - in order to enhance the academic excellence of the college. It aims to protect the interests of the students and the teachers so as to improve accessibility to quality education and thereby enhancing the level of excellence in teaching and learning. Anything *excellent or meritorious or superior or ideal or perfect* is considered as quality. Anything *'the best'* is quality.

The I.Q.A.C. aims to accomplish quality with the following objectives :

- (i) Designing and implementing annual plan of activities for quality enhancement of the college.
- (ii) Development and application of quality parameters for academic and non academic activities.
- (iii) Organisation of workshops and seminars in quality related themes and themes of current significance.
- (iv) Working for quality enhancement and quality sustenance in the college.

GOVINDA DASA COLLEGE ALUMINI ASSOCIATION (R) (GDCAA)

In Dec. 2019 the GDCAA was formed with its office at the premises of Govinda Dasa College. Mr. Ramesh Rao was nominated as the President of GDCAA.

Objectives :

1. Provide a common platform for all the ex-students to come together and share their rich experiences in various fields with each other, with present staff and students of the college.
2. Provide opportunity to exhibit alumni expertise and talents in Intellectual, Academic, Cultural & Sports through various programs in these areas and inspire such talents amongst present students.
3. Promote scholarship and welfare schemes for deserving students, undertake developmental activities for the college, student and to the society

Association duly got itself registered under the Karnataka Societies registration Act in March 2020 to provide itself a separate Legal identity. Since its formation, Association has enrolled more than 200 alumni's as Life member and nearly 150 as Ordinary Members. All the members are continuously engaged by sharing their suggestion and experiences for the betterment of the students and for the growth of the College.

Association has achieved many feats in its short existence of just more than a year like sponsoring the tuition fee of nearly 30 students of the college to graduation courses, Donation of Computers to the college, Holding the first online meet for enrolled members of the association, Conducting the online knowledge sharing session on Covid Impact, organizing the cultural program for its members, felicitating the retired senior Professors of the college, launching of Association website.

The initiative which is started small with few old students coming together just before the pandemic onset will pick up more speed in coming days with the intention to make positive change to the Institution with the support from All the Old students, guidance from our esteemed advisors and from each & every one of you. Kindly request all the alumni's of the college who wish to enroll as Life Member of GDCAA to reach out to gdcaa2019@gmail.com or principal of the College.

GOVINDA DASA COLLEGE, SURATHKAL INTERNAL QUALITY ASSURANCE CELL

1. Secretary
Hindu Vidyadayinee Sangha (R.)
2. Director Administration
Govinda Dasa College
3. Principal, Govinda Dasa College
4. Vice Principal
5. S. W. O.
6. Faculty of Arts
7. Science Department
8. Commerce Department
9. President
Parent Teacher Association, GDC
10. Co-ordinators, IQAC
11. Support Staff Representative
12. UGC Co-ordinator
13. Student Representative
14. Societal Members

COLLEGE ACADEMIC COUNCIL

Members :

1. Principal
2. Vice Principal
3. Heads of Departments
4. Staff Secretary
5. Librarian
6. Physical Director
7. Anti Ragging Committee co-ordinator
8. Student Welfare Officer

WOMEN GRIEVANCE REDRESSAL CELL 2020-21

Women Grievance Redressal Cell - 2020-21
consists of following members.

- President : **Ms. Shreedevi**
Dept. of Commerce
Govinda Dasa College, Surathkal
- Members : **Ms. Geetha S. Sallan**
W.H.C. 782, Surathkal Police Station
- Local Group
- Ms. Geetha**
HOD, Computer Science Department
Govinda Dasa College, Surathkal
- Ms. Babitha Naveenchandra**
Department of Computer Science
Govinda Dasa College, Surathkal
- Ms. Daya Suvarna**
Dept. of Economics
Govinda Dasa College, Surathkal
- Ms. Sonia**
F.D.C.
Govinda Dasa College, Surathkal
- Ms. Shamitha U.**
F.D.C.
Govinda Dasa College, Surathkal
- Ms. Shruthi I.**
S.D.C.
Govinda Dasa College, Surathkal

ANTI - RAGGING COMMITTEE - 2020-21

Anti - Ragging Committee - 2020-21
consists of following members.

- President : **Prof. P. Krishnamoorthy**
Principal
Govinda Dasa College, Surathkal
- Members : **Prof. S.G. Ramesh Bhat**
Vice Principal & S.W.O.
Govinda Dasa College, Surathkal
- Prof. Neelappa V.**
H.O.D. & Faculty of Science
Govinda Dasa College, Surathkal
- Prof. Vaman Kamath**
H.O.D. Maths Dept.
Govinda Dasa College, Surathkal
- Capt. Sudha U.**
N.C.C. Officer
Govinda Dasa College, Surathkal
- Mr. Damodhar**
HC 2156
Police Representative
Surathkal Police Station

STUDENT QUALITY ASSURANCE CELL

The College has the primary objective of preparing the students to meet the challenges of future and shape them as responsible citizens. Various programmes are organised and courses are conducted in order to provide an environment for the all round development of students' intellectual, physical, social and spiritual potentials on the firm foundation of values like integrity, honesty, sincerity, hardwork and the like. A student quality Assurance cell has been constituted in the college to monitor quality assurance and enhancement in all spheres of student activities.

The broad objective of SQAC is to have a core group of students to play a supportive role in enhancing and assuring quality in education delivery service and activities of student associations. Its specific objectives are :

- a) To enhance academic excellence.
- b) To identify the study related problems of slow learners and bring the same to the notice of concerned teachers.
- c) To identify the hidden talents of students and encourage them to participate in various co-curricular and extra - curricular activities organised by the college.
- d) To motivate the students to exhibit their literary skills in class room notice boards, wall magazines and college annual magazine.
- e) To ensure that the students play a proactive role in maintaining the campus clean and green.
- f) To identify the problems and grievances of the students on matters like ragging, health, academics, cocurricular and extra curricular activities and refer the same to the staff coordinator for appropriate action.
- g) To help the students associations and forums in ensuring smooth conduct of programmes and document the same after the programme.
- h) To offer suggestions to the college management in improving the quality of teaching and services offered.

CHOICE BASED CREDIT SYSTEM

In compliance of the directions of the University Grants Commission, the Mangalore University has implemented Choice Based Credit System (CBCS) in colleges affiliated to it, beginning with the academic year 2019-2020 for all graduate courses, in order to enable the Degrees of Mangalore University to be on par with the global standards. Given the present trend of globalization, it is all, but fitting that Mangalore University should adopt the CBCS so that the acceptability of programmes and degrees offered by the University becomes comparable and readily acceptable.

Under Choice Based Credit System (CBCS)

The 'Degree Course' is to be replaced by 'Degree Programme' and the term 'Subject/Paper' is to be replaced by 'Course'. Each programme of study will have "Core courses", "Electives" (of Group II & Group III), "Foundation" courses and "Extra and Co-curricular Activities". The core courses will consist of compulsory/optional courses which are compulsorily studied by a student in all six semesters, whereas Elective and Foundation courses are opted in I to IV Semesters.

Each course in a programme shall carry certain number of credits, which normally represent the weightage of a course and are a function of teaching, learning and evaluation strategies such as number of contact hours, the course content, teaching methodology, learning expectations, etc. In the proposed programmes, in general, 2 hours of instructions per week in a semester is assigned one credit. In terms of evaluation, one credit is equivalent to 50 marks in a semester. On the basis of these parameters, a three year degree programme will have a maximum of 100 or 104 credits.

RULES AND REGULATIONS

FEES :

- i. The prescribed fee shall be paid by the student on or before the date stipulated for that purpose. In case of default, the same shall be paid with the prescribed fine on or before the extended date. In case of further delay, the name of the student will be struck off the Admission Register.
- ii. Fees once paid will not be refunded under any circumstances.
- iii. In case a student discontinues his/her studies, he /she shall pay the fees for the whole year of study.
- iv. The student shall preserve the Receipts issued by the College and record the Receipt No. in the Calendar supplied to him/her.

TIMINGS :

The college timings are 9.30 a.m. to 12.30 p.m. and from 1.30 p.m. to 4.30 p.m. from Monday to Friday and from 9.30 a.m. to 12.30 noon on Saturday. The college anthem will be sung at 9.30 a.m. The students will have to stay for extra hours for Co-curricular and Extra-curricular activities. Whenever need arises, the classes commence at 8.30 a.m.

ATTENDANCE :

- i. The students shall attend a minimum of 75% of classes held upto each subject of study as per the University circular No. MU/ACC/CR41/2014-15/A2, dated : 15.06.2016, in case the attendance falls below 75% the student will not be permitted to appear for the examination and the Principal cannot recommended for condonation of shortage of attendance. Such students will have to repeat the course. Moreover, they will not be readmitted to the college.
- ii. Attendance will be called by the Lecturers in their respective classes. In case a student is absent for any class, he/she shall submit the Leave note to the concerned lecturer before attending the next class.
- iii. If any student represents the College or University in inter-collegiate or inter - university competitions, his/her participation will be considered for the purpose of attendance.

COLLEGE EXAMINATIONS :

- i. The college conducts two tests of 90 minutes duration in each term. The marks secured by the student in these tests will be considered for the purpose of awarding Internal Assessment Marks. Besides these, Viva - voce and Seminars are conducted in each term and the performance of the student in viva - voce and Seminars will be considered for the purpose of Internal Assessment.
- ii. In case a student absents himself/herself from the Tests, Viva-voce and Seminars, he/she will not get Internal Assessment marks.
- iii. Performance of students will be made known to the Parents. The parents are expected to interact with the Mentors of respective class to know the progress of their wards.

DRESS CODE :

The students must wear the prescribed uniform.

BAN ON MOBILE PHONES :

Mangalore University, in its order No. ಸಂ.ಮವವಿ/ಆಡಳಿತ/ದಿ2/21/2006-07 dated 7.3.2007 has strictly prohibited the students from bringing mobile phones into the college campus. Mobile phone in the possession of any student will be seized and fine will be imposed on him/her. Besides, disciplinary action will be taken on such students. Hence the parents are informed not to provide their children with mobile phones while coming to the college.

In case the students wish to bring mobiles into the college campus, they will have to take prior permission of the principal and deposit the same in the Locker kept at the college office during college hours. If nominal fee will be charged for providing this locker facility Even in this case, they are not permitted to use such mobiles in the campus.

If the Students wish to contact their parents during college hours, they may use the office phone free of cost.

DISCIPLINE RULES AND REGULATIONS :

- a. **General Conduct :** Students are expected to treat the members of the staff (teaching as well as non-teaching) with respect and greet them every day when met for the first time. Students are considered as the goodwill ambassadors of our College. Hence they shall uphold the dignity and decorum of the college while dealing with others.
- b. **Presence during College Timings :** The college timings are 9.30a.m. to 12.30 noon and 1.30 p.m. to 4.30 p.m. However, whenever need arises, the classes commence at 8.30 a.m. The students are required to be present in their respective classes during this period.
- c. **Prayer :** The Nada geete, sung at 9.30a.m. The students are required to stand in silence during that time.
- d. **Disciplinary Action :** The students are bound to follow all the rules and regulations notified from time to time. In case of indiscipline, suitable disciplinary action will be taken by the Principal against such student.
- e. **Students' Senate :** The students are allowed to elect office bearers for the Students' Senate. However, they are not permitted to collect funds for the purpose of holding the elections. Further, they are not permitted to hold any programmes in the College premises without the permission of the Principal. Only those students who have passed in all the subjects in previous semester exams are eligible to contest for the post of Office Bearers of the Senate.
- f. **Picnics and Tours :** Students are not permitted to conduct tours and picnics without the prior permission of the Principal.
- g. **Classroom and Campus cleanliness :** Students are expected to keep the classrooms and the College premises clean. They shall not misuse or destroy the college property.
- h. Students are prohibited from bringing 4 wheelers into the college campus and non-compliance will be dealt with severely.
- i. Management and faculties take utmost care to ensure no untoward incident takes place in the process of academic activities of this students, be it within or outside the campus. However, the management faculties do not own up any responsibility towards any mishap that may occur in the course of above stated process.
- j. Students are barred from formation/ participation in any union / association without the prior permission of the principal. The violation of which would invite stringent disciplinary action against any one indulging in any such activity

IDENTITY CARDS :

The students must wear Identity Cards provided to them inside the College Campus. They shall produce the same whenever any Member of Teaching or Non-teaching faculty requires them to do so. You have to deposit back to the office in case candidate leave the institution for any reasons before completion of the course.

COLLEGE LIBRARY :

The College Library has an excellent collection of Books, Encyclopedias, Magazines, Newspapers etc. It has also a rare collection of Folklore articles, Old Coins, Notes and Stamps. It is equipped with C.C.T.V. to monitor the movements inside the Library. A music system is used to relay light classical music for creating a conducive reading atmosphere in the Library.

The following rules will have to be followed while using the library facilities.

Open Access System : The Library follows 'Open Access System'. The students are permitted to verify the books personally and borrow the books of their choice. The students will have to keep their Identity Cards at the Issue Counter while entering the Stack Room.

Membership : Membership of library is open to the Students and Staff of the College. The Library provides two Membership Cards to each student to borrow the books. The cards will have to be returned to the Library at the end of the academic year. They cannot be transferred to others.

Duration of Borrowings : A book can be borrowed for a period of one week. It can be renewed for another week provided that book is not demanded by any other member.

Fine : If the book is not returned within the due date, a fine of Rs.0.50 per day will be imposed after the due date till the book is returned.

U.G.C. Book Loan Scheme : Under this scheme, a student can borrow a book and retain the same with him till the end of the academic year.

Overnight Borrowings : Under this scheme, a book can be borrowed at 3.30 p.m. for overnight use. The same will have to be returned next day at 10.30 a.m.

Code of Conduct : The students should maintain Silence inside the Library. They should not write anything on the books, magazines, periodicals etc.; should not mutilate them and should not tamper the Bar Code slips pasted on the Books. Disciplinary action will be taken against such student who does not comply with this Code of Conduct.

Services : The students are requested to utilise the services of Library staff for any of their requirements. They are required to comply with the instructions given by the Librarian through a notification in the Library notice board.

UGC Books under the Scheme of Remedial Education : Under this scheme two text books are given to the students in each semester.

ISSUE OF CERTIFICATES :

Certificates such as Transfer Certificate, Study Certificate, Conduct Certificate etc. can be obtained from the College on payment of the prescribed fee. They will be issued within 24 hours of the requisition.

Marks cards will be issued directly to the students. They will not be handed over to others. However, the same will be sent to the Address of the student by Registered Post if postal charges are paid to the College in advance.

STUDENT SUPPORT PROGRAMMES :

Students' Senate : The college has a Students' Senate Comprising Secretaries for each course of study, elected by the students of the respective courses. It also comprises class representatives and nominated office bearers. The activities of student Senate are guided by the student welfare officer.

There are a number of Associations to encourage the students to participate in co-curricular and extra-curricular activities. Teachers in charge, Secretaries and Joint Secretaries to these Associations are nominated by the Principal on the recommendations of Student Welfare Officer and Senior Teachers.

The following Associations and their associated Forums provide opportunities for Co-curricular and Extra-curricular activities.

- ◆ Commerce and Management Association
- ◆ Science Association
- ◆ Fine Arts Association
- ◆ HRD Cell
- ◆ Vidyandhi Bank
- ◆ Mahila Vedike
- ◆ Rotaract Club
- ◆ N.C.C.
- ◆ Career Guidance & Training Centre
- ◆ Yakshagana & Lalithakalegala Adhyayana Kendra
- ◆ Vidyarthivani (Students' wall magazine)
- ◆ Humanities Association
- ◆ Sports and Games Association
- ◆ Consumer Club
- ◆ Literary Association
- ◆ Red - Ribbon Club
- ◆ National Service Scheme (N.S.S.)
- ◆ Rovers & Rangers Club

Besides these, there are a number of subject Forums to encourage student participation in the areas of their study.

Special Certificate Courses : The following certificate courses are conducted in the college.

1. Computerised Accounting and Taxation (3 years duration)
2. Hardware & Net working (3 years duration)
3. Communicative skills (3 years duration)

The above courses are conducted as career oriented Programmes of U.G.C. A student can opt for any one of them.

ADD-ON Courses : To enhance the skills and employment potentialities of students, a number of Add-On Courses are offered to the students. They include :

- | | |
|----------------------------|----------------------------|
| a. Spoken English | b. Computerised Accounting |
| c. Personality Development | d. Tailoring & Embroidery |
| e. DTP & Photoshop | f. Vermi Technology |

Vidyarthi Kshemanidhi (Group Personal Accident Policy) : This is a scheme instituted by the college for providing Group personal accident claims to the students. Under the scheme, TATA AIG Insurance Co. offers the following compensation to the eligible students -

- i) hospitalisation expenses of the student due to accident - upto ₹ 10,000
- ii) Accidental death of Student / Parent - upto ₹ 100000/-.

Career Guidance and Placement Support : The Career Guidance & Training Centre, provides necessary guidance to the students to choose their career. The Placement Cell tries to provide employment opportunities to the students by acting as a nexus between Recruiting companies and Final year and former students. The College has established contacts with a number of companies such as Infosys Ltd., H.P., SLK Softwares, IBM, Cadbury India Ltd., etc. to provide employment opportunities to the students.

Mentor System : Students of each class are divided into different groups and are entrusted to teachers called Mentors. The Mentors supervise the academic progress, attendance and general performance of students under their care.

Yakshagana & Lalithakala Adhyayana Kendra : The Yakshagana & Lalithakala Adhyayana Kendra encourages and provides opportunities to the students to participate in Yakshagana and other forms of folk arts.

Dr. See. Hosabettu Adhyayana Kendra : This study centre is instituted in the name of former Principal and laurette Dr. Hosabettu Seetharama Achar to encourage study in literature. The Kendra possesses a Library with rare collection of books which are made available to students and others for reference and research work.

Vidyanidhi Bank : It is a Bank run by the students, through the students and for the students. It accepts deposits from students and allows them to withdraw the deposit amount on demand. Its main objective is to enable the students to gain practical knowledge about banking operations and inculcate savings habit in them.

Personality Development Programme : The College conducts personality development programmes through various agencies for the development of students personality.

PARENT TEACHERS ASSOCIATION

All members of the staff, both teaching and non teaching, of the college and all parents or guardians of all students of the College are members of the Association. The day to day management of the Association vests with the Managing Committee elected each year at the General Body Meeting. They hold office till the next Managing Committee is formed.

It guides, counsels, suggests, assists and participates in all the development activities and programmes of the college.

Some of the special projects of GDC - PTA are :

1. Midday Meals Scheme for providing midday meals to poor and deserving students.
2. Cash awards to students passing in distinction.
3. Felicitation of Meritorious students and old students for their excellence.
4. Felicitation to Lecturers for their achievements and retired staff members for their valuable service in the College.
5. Cash awards to physically handicapped students.
6. Cash incentive to students who represent Mangalore University in Sports & Games.
7. Financing various programmes - Career Guidance Programme, Personality Development Programme, Counselling Programmes etc.

GOVINDA DASA FIRST GRADE COLLEGE SURATHKAL SCHOLARSHIP DETAILS

Sl.No	Name of the Scholarship and Amount	Who is eligible to apply	How to apply
1.	Sir C.V. Raman Scholarship	Science Students who secure 65% and more Marks in II PUC Science (60% for SC/ST) (continuing for 3 years)	Through the application form
2.	Sanchi Honnamma Scholarship	B.A., B.Sc., B.Com. girls students (continuing for 3 years)	Through the application form
3.	Science and Technology Academy	Only for Science Students who secured 85% and above marks in II PUC (PCM) (continuing for 3 years)	Office Intimation
4.	ಮತೀಯ ಅಲ್ಪ ಸಂಖ್ಯಾತರ ವೈಶಿಷ್ಟ್ಯವಿಧಾನ	Minority Students : Muslim, Christian, Jain, Buddhist, Parcy	Through the application form
5.	Post Metric Scholarship for Minority Students	Only for Minority Students	Through Online application
6.	SC/ST Scholarship	Annual Income less than 2,50,000/-	Through the application form
7.	Beedi Scholarship	Only for Children of Beedi workers	Through the application form
8.	Group I, IIA, IIB, IIIA, IIIB Post Metric Scholarship	Group I, IIA, IIB, IIIA, IIIB Category Students	Through the application form
9.	ಕಾರ್ಮಿಕ ಕಲ್ಯಾಣ ಮಕ್ಕಳ ವಿದ್ಯಾರ್ಥಿ ವೇತನ	ಶೈಕ್ಷಣಿಕ ರಂಗದ ಕಾರ್ಮಿಕರ ಮಕ್ಕಳ ಮಾತ್ರ ಅರ್ಹರು	ಅರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು

10.	ನಿವೃತ್ತ ಸೈನಿಕ ಮಕ್ಕಳ ವಿದ್ಯಾರ್ಥಿ ವೇತನ	ನಿವೃತ್ತ ಸೈನಿಕರ ಮಕ್ಕಳ ಮಾತ್ರ	ಆರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು
11.	MHRD Scholarship Yearly	ವಿದ್ಯಾರ್ಥಿಗಳು ವಿಶಿಷ್ಟ ಅಂಕಕ್ಕಿಂತಲೂ ಹೆಚ್ಚು ಅಂಕಗಳನ್ನು ಪಡೆದಿರಬೇಕು (at cut of marks)	Through Online application form
12.	SC / ST ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಮಹಾನಗರ ಪಾಲಿಕೆಯ ಶೇ. 24.10% ಯೋಜನೆಯಡಿ ವಿದ್ಯಾ ವೈಶ್ಯಾಪ್ತ ಧನ	ಅತೀ ಹೆಚ್ಚು ಅಂಕಗಳನ್ನು ಪಡೆದಿರಬೇಕು	ಆರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು
13.	SC/ST ವಿದ್ಯಾರ್ಥಿಗಳನ್ನು ಬಿಟ್ಟು ಬಹು ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಶೇ.7.25% ಯೋಜನೆಯಡಿ ವಿದ್ಯಾ ವೈಶ್ಯಾಪ್ತ ಧನ	ಅತೀ ಹೆಚ್ಚು ಅಂಕಗಳನ್ನು ಪಡೆದಿರಬೇಕು	ಆರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು
14.	ಅಧ್ಯಾಪಕರ ಕ್ಷೇಮ ನಿಧಿಯಿಂದ ಅಧ್ಯಾಪಕರ ಮಕ್ಕಳಿಗೆ ವಿದ್ಯಾರ್ಥಿ ವೇತನ	ಅತೀ ಹೆಚ್ಚು ಅಂಕಗಳನ್ನು ಪಡೆದಿರಬೇಕು	ಆರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು
15.	ಆಂಗ್ಲವಿಕಲ ಮಕ್ಕಳಿಗಾಗಿ ವಿದ್ಯಾರ್ಥಿ ವೇತನ	ಆಂಗ್ಲವಿಕಲ ವಿದ್ಯಾರ್ಥಿಗಳು	ಆರ್ಜಿ ಸಲ್ಲಿಸಬೇಕು
16.	ಕ್ರೀಡಾ ವೈಶ್ಯಾಪ್ತ ಧನ	ಕ್ರೀಡಾ ಪ್ರಮಾಣ ಪತ್ರ, ರಾಜ್ಯ ರಾಷ್ಟ್ರ ಮಟ್ಟದ ಪ್ರಮಾಣ ಪತ್ರಗಳು ಅಗತ್ಯ	ಕ್ರೀಡಾ ಕಛೇರಿಯಲ್ಲಿ ವಿಚಾರಿಸಬೇಕು
17.	ಆಲ್ ಕಾಂಗೋ ಲಾಜಿಸ್ಟಿಕ್ ಲಿ. ವಿದ್ಯಾರ್ಥಿ ವೇತನ		
18.	ಸಿ.ಪಿ.ಎಸ್. ಜಿ.ಪಿ.ಎಸ್. ಫೌಂಡೇಶನ್ ವಿದ್ಯಾರ್ಥಿ ವೇತನ		
ರಾಜೀವ ಗಾಂಧಿ ಸಾರ್ವಜನಿಕ ವಿದ್ಯಾರ್ಥಿ ವೇತನವನ್ನು ಬ್ಯಾಂಕ್‌ನ ಮುಖಾಂತರ ಪಡೆಯಬಹುದು.			
For details, Clarifications and Application Forms Contact the Scholarship Section in the Office			

ಹೆತ್ತವರ ಗಮನಕ್ಕೆ :

1. ಕಾಲೇಜಿನ ಪಾಠಪ್ರವಚನಗಳು ಸುಗಮವಾಗಿ ಸಾರಬಂದಂತೆ ಮತ್ತು ವಿದ್ಯಾರ್ಥಿಗಳ ಹಿತವೃದ್ಧಿಯನ್ನು ಗಮನದಲ್ಲಿ ಇಟ್ಟುಕೊಂಡು ಕೆಲವೊಂದು ನೀತಿ ನಿಯಮಗಳನ್ನು ಜಾರಿಗೆ ತರಲಾಗಿದೆ. ಅವುಗಳ ಅನುಷ್ಠಾನದಲ್ಲಿ ತಮ್ಮ ಸಹಕಾರವನ್ನು ನೀಡಬೇಕಾಗಿ ಬಿಂತು.
2. ತಮ್ಮ ಮಗ/ಮಗಳು ಕಾಲೇಜಿಗೆ ಗೈರುಹಾಜರಾದಾಗ, ಕ್ಯಾಲೆಂಡರಿನ ಕೊನೆಯಲ್ಲಿ ನೀಡಲಾದ ಗೈರುಹಾಜರಿ ದಾಖಲಾತಿಯಲ್ಲಿ ತಮ್ಮ ಸಹಿಯನ್ನು ಹಾಕಿ. ಅನಿಷ್ಟಾದಿವಾಗಿ ಗೈರುಹಾಜರಿಯ ಸಂದರ್ಭದಲ್ಲಿ ರಜಾ ಅರ್ಜಿಯ ಜೊತೆಗೆ ವೈದ್ಯಕೀಯ ಪ್ರಮಾಣ ಪತ್ರವನ್ನು ಸಲ್ಲಿಸಿ.
3. ನಿಮ್ಮ ಕಾಲೇಜಿನ ಶಿಕ್ಷಕ-ರಕ್ಷಕ ಸಂಘದ ಸದಸ್ಯರಾಗಿರುತ್ತೀರಿ. ಅವುಗಳ ಕಾರ್ಯಕ್ರಮಗಳಲ್ಲಿ ಧಾಗವಹಿಸಿರಿ.
4. ವರ್ಷದಲ್ಲಿ ಕನಿಷ್ಠ ಎರಡು ಬಾರಿ (ಶ್ರೇಣಿಕೆ ವರ್ಷದ ಆರಂಭದಲ್ಲಿ ಮತ್ತು ನವಂಬರ್/ ದಶಂಬರ್ ತಿಂಗಳಲ್ಲಿ) ತಾವು ತಮ್ಮ ಮಗ/ಮಗಳ ತರಗತಿಯ ಪ್ರಾಧ್ಯಾಪಕರನ್ನು ಭೇಟಿಯಾಗಿ. ಅಷ್ಟು ಮಾತ್ರವಲ್ಲದೆ, ತಮ್ಮ ಮಗ/ಮಗಳ ಯಾವುದೇ ಸಮಸ್ಯೆಯ ಬಗ್ಗೆ ಚರ್ಚಿಸಲು ಕಾಲೇಜಿನ ಪ್ರಾಧ್ಯಾಪಕರನ್ನು ಭೇಟಿ ಮಾಡಲು ತಮಗೆ ಸ್ವಾಗತವಿದೆ.
5. ಕಾಲೇಜಿಗೆ ಬರುವಾಗ ನಿಮ್ಮ ಮಗ / ಮಗಳಿಗೆ ಮೊಬೈಲ್ ಫೋನ್‌ನ್ನು ನೀಡಬೇಡಿ. ವಿಶ್ವವಿದ್ಯಾಲಯದ ನಿಯಮಗಳ ಪ್ರಕಾರ ಮೊಬೈಲ್ ಫೋನ್‌ನ್ನು ಕಾಲೇಜಿಗೆ ತರುವಂತಿಲ್ಲ. ಓಂದು ವೇಳೆ ಯಾವುದೇ ವಿದ್ಯಾರ್ಥಿಯ ಬಳಿ ಮೊಬೈಲ್ ಫೋನ್ ಇದ್ದಲ್ಲಿ, ಅವುಗಳನ್ನು ವಶಪಡಿಸಿಕೊಳ್ಳುವುದು ಮಾತ್ರವಲ್ಲದೆ ಅಂತಹವರ ಮೇಲೆ ಶಿಸ್ತುಕ್ರಮ ಕರಗಿಸಿ ದಂಡನೆ ವಿಧಿಸಲಾಗುವುದು. ಅಂತಹ ವಿದ್ಯಾರ್ಥಿಗಳ ಹೆತ್ತವರನ್ನು ಕಾಲೇಜಿಗೆ ಕರೆಸಿ ಈ ಬಗ್ಗೆ ವಿವರಣೆ ಕೇಳಲಾಗುವುದು.
6. ಕಾಲೇಜು ನಿರೂಪಿಸಿರುವ ವಸ್ತ್ರ ನೀತಿ (ಡ್ರೆಸ್ ಕೋಡ್)ಯನ್ನು ಪಾಲಿಸುವಂತೆ ತಮ್ಮ ಮಗ/ಮಗಳಿಗೆ ಸೂಚಿಸಿ.
7. ವಿದ್ಯಾರ್ಥಿಗಳು ಶೈಕ್ಷಣಿಕ ಪ್ರಮಾಣಗಳನ್ನು ಪ್ರಾಥಮಿಕವಾಗಿ ಅನುಷ್ಠಾನಿಸುವ ಸಂದರ್ಭದಲ್ಲಿ ವಿದ್ಯಾರ್ಥಿಗಳ ಲಿಖಿತ ಒಪ್ಪಿಗೆಯನ್ನು ಮಂಡಿಸುವಾಗ ಕೊಡಬೇಕಾಗುವುದು. ಅಲ್ಲದೆ ಆ ಸಂದರ್ಭಗಳಲ್ಲಿ ಯಾವುದೇ ಅಹಿತಕರವಾದ ಘಟನೆಗಳು ಸಂಭವಿಸಿದಲ್ಲಿ ಅದಕ್ಕೆ ತಮ್ಮ ಮಕ್ಕಳೇ ಜೊಣೆಗಾರರು ಎಂದು ಬರವಣಿಗೆಯಲ್ಲಿ ಕೊಡಬೇಕಾಗುವುದು.
8. ವಿದ್ಯಾರ್ಥಿಗಳಲ್ಲಿ ಉಳಿತಾಯ ಪ್ರವೃತ್ತಿಯನ್ನು ಪ್ರೋತ್ಸಾಹಿಸುವ ಜೊತೆಗೆ ಬ್ಯಾಂಕಿಂಗ್ ವ್ಯವಹಾರಗಳನ್ನು ಪರಿಚಯಿಸುವ ದೃಷ್ಟಿಯಿಂದ ವಿದ್ಯಾರ್ಥಿ ಬ್ಯಾಂಕ್ ಕಾಲೇಜಿನಲ್ಲಿ ಕಾರ್ಯ ನಿರ್ವಹಿಸುತ್ತಿದೆ. ಆದರಲ್ಲಿ ವ್ಯವಹಾರ ನಡೆಸುವಂತೆ ತಮ್ಮ ಮಗ/ಮಗಳನ್ನು ಪ್ರೋತ್ಸಾಹಿಸಿ.
9. ಕಾಲೇಜಿನಲ್ಲಿ ನಡೆಸಲಾಗುವ ಪರೈತರ ಚಟುವಟಿಕೆಗಳಲ್ಲಿ ಸಕ್ರಿಯವಾಗಿ ಭಾಗವಹಿಸುವಂತೆ ತಮ್ಮ ಮಕ್ಕಳನ್ನು ಪ್ರೋತ್ಸಾಹಿಸಿ. ಓರ್ವ ವಿದ್ಯಾರ್ಥಿಯ ಸಮಗ್ರ ವ್ಯಕ್ತಿತ್ವ ವಿಕಾಸಕ್ಕೆ ಪರೈತರ ಚಟುವಟಿಕೆಗಳೂ ಮುಖ್ಯ ಎನ್ನುವುದನ್ನು ಗಮನಿಸಿ.

Dear Parents and Guardians,

1. Kindly remember that the college has introduced several rules and regulations for the smooth functioning of the college and in the interest of students. Your co-operation is requested in their implementation.
2. Sign the Record of Absence (given in the calendar) in case your ward absents himself/herself from the college. In case of a long absence due to illness leave note must be supported by a medical certificate.
3. You are a member of Parent - Teacher Association. Please participate in the activities conducted by it.
4. You will have to meet the class teacher/mentor of your ward atleast twice a year, once at the beginning of the academic year and next during November / December. In addition, you may contact the Principal or Mentors or Class Teachers whenever you wish.
5. Do not give Mobile Phone to your ward while coming to the college. Mobile Phone found to be in possession of your ward will be confiscated and disciplinary action will be taken against him/her. Moreover, you will be asked to meet the Principal in that event.
6. Instruct your ward to strictly adhere to the dress code.
7. Students are not permitted to go on picnic or tour unless they are accompanied by their class teacher or any other teacher. You will have to give your consent in writing and also give an undertaking owning the responsibility for any untoward incidence that may take place during such picnic/tour.
9. A Students' Bank called Vidyandhi Bank operates in the college to inculcate savings habit and learn banking operations. Encourage your ward to open and operate his/her bank account.
10. Encourage your ward to take part in various co-curricular and extra-curricular activities offered by the college. They promote the overall personality development of your ward.

SEPTEMBER - 2020

1	TUE	
2	WED	
3	THUR	
4	FRI	
5	SAT	Teachers Day
6	SUN	
7	MON	
8	TUE	
9	WED	
10	THUR	
11	FRI	
12	SAT	
13	SUN	
14	MON	Commencement of Academic Year
15	TUE	
16	WED	
17	THUR	
18	FRI	
19	SAT	Mahalaya Amavasye (Holiday)
20	SUN	
21	MON	
22	TUE	
23	WED	
24	THUR	National Service Scheme (NSS) Day
25	FRI	
26	SAT	
27	SUN	
28	MON	
29	TUE	
30	WED	

AUGUST - 2021

1	SUN	
2	MON	
3	TUE	
4	WED	
5	THUR	
6	FRI	Hiroshima Day
7	SAT	
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THUR	
13	FRI	Nagarapanchami
14	SAT	
15	SUN	Independence Day
16	MON	
17	TUE	
18	WED	
19	THUR	Moharam (Holiday)
20	FRI	Sadbhavans Diwas
21	SAT	
22	SUN	
23	MON	
24	TUE	
25	WED	
26	THUR	
27	FRI	
28	SAT	
29	SUN	National Sports Day
30	MON	Sri Krishna Janmashtami
31	TUE	End of II, IV Semester Classes

SEPTEMBER - 2021

1	WED	
2	THUR	
3	FRI	
4	SAT	
5	SUN	Teachers Day
6	MON	
7	TUE	
8	WED	
9	THUR	
10	FRI	Varasiddhi Vinayaka Vrata (Holiday)
11	SAT	
12	SUN	
13	MON	
14	TUE	
15	WED	
16	THUR	
17	FRI	
18	SAT	
19	SUN	
20	MON	
21	TUE	
22	WED	
23	THUR	
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THUR	