



# GOVINDA DASA COLLEGE

( Managed by HINDU VIDYADAYINEE SANGHA (R.), Surathkal )  
(Affiliated to Mangalore University & Re-Accredited by NAAC with A Grade, CGPA 3.14)

*Add : P.B.No.1, Surathkal - 575 014  
Mangaluru, Karnataka.*

*Phone : 0824 - 2407287 (Fax & Office)*

**Principal: Prof. Krishnamoorthy P., M.A., M.Phil.**

*Email : govindadasacollege@yahoo.co.in*

*Website: www.govindadasacollege.edu.in*

## Timetable Committee Committee – 2023-24

### **Chairman:**

Prof. P. Krishnamoorthy P.

### **Co-ordinator**

Prof. Vamana Kamath

### **Members:**

Prof. Ramesh Bhat S.G.

Prof. Neelappa V.

Mr. Hareesha Acharya P

Mr. Dhanya Kumar Venkannavar

Mrs. Geetha K.

Principal

Principal

Govinda Dasa College  
Surathkal - 575 014, D.K.



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Date: 14.08.2023.

## NOTICE

I hereby direct the following members of the Time Table Committee to prepare the timetable for the academic year 2023-24 for both odd and even semesters.

### Co-Ordinator:

Prof. Vamana Kamath

### Members:

Prof. Ramesh Bhat S.G.,

Prof. Neelappa V.

Prof. Hareesha Acharya P.

Mr. Dhanya Kumar Venkannavar

Mrs. Geetha K.

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## **Meeting of Timetable Committee**

**Date: 16.08.2023**

**Venue: NAAC Room**

**Time: 11.30 AM**

### **Attendees:**

#### **Chairman:**

Prof. P. Krishnamoorthy, Principal

#### **Co-ordinator:**

Prof. Vaman Kamath

#### **Members:**

Prof. Ramesh Bhat S.G.

Prof. Neelappa V.

Prof. Hareesha Acharya P.

Mr. Dhanya Kumar Venannavar

Mrs. Geetha K.

### **Agenda:**

- It was decided during the meeting to prepare the timetable for both odd and even semesters as per the Mangalore University syllabus.
- The distribution of workload among faculty will be carried out in accordance with government and management guidelines.

### Minutes of the Meeting:

- It was decided during the meeting that the timetable for both the odd and even semesters will be meticulously prepared in alignment with the Mangalore University syllabus. This ensures that the academic schedule adheres to the university's curriculum structure, course requirements, and examination timelines. The committee also emphasized the importance of balancing the allocation of class hours, lab sessions, and tutorials to ensure optimal learning outcomes for students.
- Additionally, the distribution of faculty workload will be conducted in accordance with both government regulations and management guidelines. This involves ensuring that teaching loads are fairly distributed among faculty members, taking into consideration factors such as experience, subject specialization, and administrative duties. The committee will ensure compliance with prescribed norms regarding the maximum and minimum number of teaching hours per faculty, while also considering any special requests from staff, such as those related to leave, part-time faculty, or additional responsibilities.

By following these guidelines, the committee aims to maintain academic rigor while supporting both faculty and student needs throughout the academic year.

**Principal**

**Principal**  
**Govinda Dasa College**  
**Surathkal - 575 014, D.K.**